

CORPORATE RESPONSIBILITY POLICY

DDP aim to be good corporate citizens and act in a socially responsible manner at all times in conjunction with customers, suppliers and staff.

A great deal of the following is also detailed in other policy documents

DDP recognises that meeting social, economic and environmental responsibilities in policy and action is integral to the success of our business.

- Uphold the values of honesty, partnership and fairness in our relationships with customers, supplier and staff
- Consider the balance between economic, environmental and social aspects of our business decisions against sustainable development principles
- Encourage suppliers to adopt responsible business policies and practices for mutual benefit.
- Operate an equal opportunities policy for all present and potential future employees
- Provide and strive to maintain a clean, healthy and safe working environment
- Operate in a way that guards against unfair business practice
- Offer our employees clear and fair terms of employment and provide resources to enable their continual development
- Be open and honest in communicating our strategies and governance
- Progress in making use of recycling schemes
- Keep energy usage low. For example, making use of low energy light bulbs throughout and ensuring electrical equipment is turned off when not in use
- Avoid unnecessary use of hazardous materials and products, replacing with environmentally friendly products where possible, and taking all reasonable steps to protect human health and the environment when such materials must be used, stored and disposed of
- Take on board customer, supplier or staff opinions relating to any issues, including the above, and ensure these are considered in full, before any decision or direction is decided upon

We will periodically review this policy with the aim of continually trying to improve.

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